

# VAIBHAM ACCOUNTS SERVICES

A complete Accounting Sollution for Medium & Small Scale Industries. A-10, MANGAL KUNJ, OPP. INDRAPRASTHA, S.V.ROAD, BORIVALI (WEST), MUMBAI-400092 PH.: +91-22-6526 6529 www.vaibham.com

#### About Us:

It's been said that no journey is too long with good company, and the road to success is no exception. You are in good company with VAIBHAM ACCOUNTS SERVICES. Collaboration just comes naturally here. The kind of professional collaboration that based on trust, continuity and experience with people you know and can rely on. Creative problem solvers who can understand the importance of being accountable.

2 Years ago a young professional in accounts took an irreversible decision to step confidently into the challenging world of accounting profession. Bhavik was 22 years old. His youth notwithstanding, he had a vision- to be the head of a large dynamic, flourishing and progressive accountancy firm and he believed he had the tools to make his dream a really- specialised knowledge, good interpersonal and communication skills, effective leadership traits and patience. A passion for excellence and most importantly confidence and unflinching desire to serve and satisfy the diverse needs of every client while being uncompromising in the maintenance of the highest standards and business ethics.

VAIBHAM ACCOUNTS SERVICES (VAS) is in fact young Bhavik's dream come true. Bhavik has over the years, forged close-knit and totally committed team of qualified and semi qualified staff who have together earned the firm to the excellent reputation it enjoys today. Chartered Accountants and learners supported by a team of other competent qualified staff with vast and diverse experience are the backbone of the firm. Whatever services the firm provides by all levels of staff is done expertly, accurately, honestly, promptly, courteously and with due regard to the aspect of cost effectiveness and confidentially.

VAS is currently privilege to serve a small number of local and international firms and individuals. Some of them are manufacturing, trading, exporting and foreign multinational's business in India.

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The Services which the firm provides include accounting, internal audit, business process outsourcing for foreign clients, setting up business for foreign clients, direct-indirect taxation, payroll, payroll taxation, corporate taxation, investigation audit, management consultancy services etc.

We proudly state that we have a clear and confident long path to go for our operations. A foray into the world of international outsourcing and other allied avenues of expansion is a very distinct and proximate possibility. We have the staff, associate experts and keen desire to help every client to take advantage of the opportunities of a round world which, with rapid globalization, is getting flatter every day.

In whatever we do it is the firm's credo to give a thrust to being worthy of the trust response in us by all of our much valued clients and keep ourselves constantly updated to meet their every existing and anticipated need. Every journey has an end but it is the journey that matters. VAS is fully geared and committed to take every client on the path of progress, smoothly and profitably.

# **Our Services:**

### A. Accountancy

We offer professional services for your accounting requirement like setting of the accounting system, maintaining of books of accounts, setting of standard accounting practices, audit trails and technical control over the accounts, Management Information System, Preparation of books of account according to various statutory requirements.

### **B. Management/ System Audits**

We undertake assignments involving a study of the systems and procedures followed by business entities, identifying strengths, weaknesses, opportunities and threats. Enterprise risk management is one of our core areas of practice. Based on this analysis we make recommendations for improvement in the systems from the point of view of full and clear information, improved productivity and cost effectiveness.

#### **C. Payroll Processing for Foreign Companies**

We work out tax liability on the salaries of the foreign expatriates and Indian staff who are paid by the foreign company and are deputed to work on projects in India. We also arrange to pay TDS to the Government treasury and file quarterly/ Yearly E-TDS Returns.

#### **D. Payroll Processing for Indian Companies**

To maintain confidentiality with respect to salaries and for administrative convenience, companies opt to outsource payroll processing. We undertake such payroll processing and take responsibility of working out the salary figures with all tax compliances and, if required, we arrange to release salaries to respective employees. This service also includes advising the client's staff on tax saving investments and reviewing changes in tax liabilities with every salary revision.

### E. Foreign Investment in India.

We help the foreign companies and individuals to set up business in India viz a Liaison or project or a branch office in India in compliance with Foreign Exchange regulations. If the permission of the Government

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of India is required for a foreign company to do a business in a specified activity, we undertake and complete the required formalities to obtain the approval of the government. We provide guidance and advice to a foreign companies planning investment in Indian companies through Foreign Direct investment Route.

### F. Management Information System

We undertake monthly reporting to the head office of foreign companies providing financial information relating to their Indian operations.

### G. Company Law

We help clients in formation of a company, procedural compliances with Registrar of Companies (Ministry of Company Affairs) viz filing of the forms and other documents, maintaining registers, minutes writing etc.

#### H. Direct & Indirect Taxation

We offer all types of services in this area including tax planning and filing of returns of income for all entities viz individuals, HUF's firms, companies, trusts etc. We represent our clients before the tax department in connection with scrutiny or appeal matters through our experience associates of Chartered Accountants. We offer consultancy as to Expatriate Taxation and taxation of overseas payment having regard to double tax avoidance agreements, We offer consultancy and advise in service tax, Value Added Tax (VAT), Goods and Service Tax and compliances under various statutory rules and regulations.

#### I. Labour Law Consultancy

We offer services for the matter involving labour laws like Profession tax, Provident Fund, ESIC, Factories act etc. We undertake the responsibility of registration with government authorities and maintaining regular records of the same, collection and processing of the contribution.

# J. Legal Drafting

We draft various legal documents such as partnership deeds, royalty agreements, leave and license agreements, Gift deeds, Wills, memorandum of understanding, property transfer agreements etc.

### K. Corporate Finance.

We help corporate in arranging finance through various financial institutions.

#### L. Business Process Management.

We help in setting up of business process viz the flow channel right from beginning of procuring of order to the execution of sale.

# M. Copyright, Patents and Trademark Consultancy

We understand the business needs like copyright and trademark matters. We help the business organisation in obtaining copyright and trademark for their valuable products.

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#### **N. Investigation Audit**

We undertake responsibilities in the matters like revenue linkage and other investigative matters.

Looking forward to have a new age of business with you.....

# **THANK YOU**

Always at your service

Vaibham accounts serVices

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Our New Venture

Coming Soon

\*INDIA'S FIRST CALL CENTRE FOR ACCOUNTING AND TAX\*